

# **BILL BOLTON ARENA**

## **MINUTES FOR MEETING OF BOARD OF MANAGEMENT Thursday, July 30, 2020 – 7:00 pm Meeting #4 (Special) - conducted virtually via WebEx APPROVED**

Directors Present: Craig Cameron (Chair), Shelley Hopkins; Sharon Bider, James Lam, Stephen Longstaff, Ellen McNeil, Caralyn Quan, Jan Hughes, Peter Diaz

Manager: Mario Carpino (Manager)

Other Attendees: Chris Quinn (Program Coordinator); two members of the public

REGRETS: Richard Bornet, Councillor Mike Layton

Quorum: Chair / Meeting called to order 7:00 pm

### **1. Approval of Agenda/Conflicts – Thursday July 30, 2020 Agenda**

**MOTION:** To ACCEPT Thursday July 30, 2020 – Meeting Agenda

- **APPROVED**

### **2. Approval of Minutes from Special Meetings 3A and 3B (June 8, 2020)**

**MOTION:** To ACCEPT Minutes for Special Meeting 3A and Special Meeting 3B

- **APPROVED**

### **3. Manager / Chair Update**

There was no update from the chair or manager as any updates will be covered in the following item “Return to Play/Activities”. The chair suggested that the board discuss picking a date for the next meeting during the ‘other business’ section of the meeting.

## 4. Return to Play/Activities

### Meeting with City's Office of Restart

- Before reviewing the Return to Play documents prepared by Chris and Mario, Chris provided an update on the latest information from the city's Office of Restart coming out of a meeting with community arena managers (held on Tuesday July 28)
  - The city reiterated some of the rules in place as part of the province's Stage 3 protocols (up to 50 people in a league, up to 50 spectators, social distancing measures to be followed.
  - The city suggested waivers be signed by permit holders and ice rentals
  - It is up to rink management to determine the best way to comply with the Stage 3 recommendations for dressing rooms, bathrooms, etc. Parks and Recreation are looking at their facilities on an individual case by case basis, so no policy for all arenas will be forthcoming.
  - They suggested that arenas start at the minimum they can safely accommodate and build to more capacity over time as they figure out how to operate.
  - Sharon raised the point that Stage 3 is likely to last for a long time (i.e. restrictions are not going to be eased further for the foreseeable future), so our discussion of the Return to Play should keep this in mind as whatever changes are made will need to be sustainable over a period of time.

### Return to Play / Activities Proposal

- The chair reminded the board that the intention of this document was to put forward a proposal for how some programming could work under the new guidelines. Mario and Chris have put a lot of effort into figuring out how Bill Bolton, with its unique challenges in terms of space (particularly dressing rooms), might operate. It is meant to be a discussion document, but staff will need the board to decide during this meeting on immediate next steps for reopening. Staff have proposed this in the document.
- Chris walked the board through the Return to Play document.

- There were a number of questions, suggestions and clarifications during the walk-through:
  - What is the purpose of the COVID screening questions, and who will enforce compliance for completing them?
    - These are taking the recommended questions from ORFA and Hockey Canada. A staff person at the door will confirm that each participant has completed the self-assessment.
  - Are masks required on the benches as well?
    - At this point, masks are required everywhere except on the ice surface itself. Further direction from the city may be forthcoming on that.
  - How long does it take to clean everything between users / programs?
    - This will be tested in early stages of reopening as the cleaning is more extensive than in the past – expectation is at least 30 minutes, possibly as long as 60 minutes in initial stages. This will include the bench areas.
  - Has consideration been given to adjusting league rules as has been done in other leagues/jurisdictions – such as all penalties are a penalty shot (no use of penalty box), 4 on 4 (more space), no faceoffs?
    - Yes, these will be considered for any eventual league play
  - Has there been consideration of the impact to Bill Bolton youth leagues if the GTHL does not run their leagues in the fall, specifically the rule preventing GTHL players from signing up?
    - The GTHL is expected to announce their plans on August 11 (or thereabouts). Once this is known, the impact on Bill Bolton youth leagues will be better understood.
  - Has consideration been given to how to maintain inclusivity to those in the community if league and program sizes are significantly reduced? Would we need to consider limiting registration to one program or league only?
    - This has not been fully considered yet but can be included when program and size decisions are required prior to restart.
  - Has there been any thought about how to increase space for users, by repurposing other space in the building (stands, snack bar area) or considering portable structures outside or extended benches?
    - For capital costs, these would need board approval and possibly city approval. For repurposing existing space, we can consider how to do this to allow for social distancing for users.
  - Suggestion that a sub-committee of 2-3 board members work with Chris and Mario on a formal Return to Play proposal to be shared at the next board meeting.
    - Sub-committee formed: Sharon, Peter, Ellen. Will meet prior to next board meeting and work with staff on proposal.

- Proposal will be presented to the board at the next meeting and based on latest direction and guidelines from city and provincial authorities regarding Stage 3 reopening.

**ACTION ITEM #1:** Sub-committee to work with Chris and Mario and share a return to play recommendation with the board for next meeting

- Can we come up with a set of 'guiding principles' to refer to when creating detailed return to play proposals (e.g. ensure equal access to at least one program, etc.)
- Board chair to put some guiding principles on paper based on comments from board members. These are meant to be guidelines only and final proposals may not be able to satisfy these. The top priority for all reopening must be safety for staff and users.

**ACTION ITEM #2:** Guiding principles document to be created and shared with board for use by sub-committee. (see Attachment)

- Should the priority be youth users is high school sports are cancelled?
  - Can be considered, current thinking hopes to allow most programs to return in adjusted form, many are youth oriented
- Are we considering freezing new registrations for programs until we know more about the safe capacity for the fall?
  - Currently registrations are capped at levels that staff feel they can accommodate safely. These levels may be increased once full impact of safety protocols is better understood.
- Do we need to give warning to participants if we are extending hours or the weeks that programs run to accommodate bye weeks?
  - Notice will be given to registrants when program details are finalized, with option for refund if these adjustments are not satisfactory.
- **MOTION: To authorize the manager to reopen the arena for private rentals only at a date when he feels the arena and staff are ready to safely receive rental users**  
**APPROVED** (unanimous)

## 5. Other Business

- The board discussed the need to meet more frequently in the short term as things evolve and reopening takes place.

- When will it be due? Mario will ask to find out what the process is and the timing for submitting the budget documents
- **ACTION ITEM #3:** Chair will email all board members with potential dates, and schedule two meetings based on feedback. Ideally in mid-August and early September.
  
- **MOTION:** To adjourn
  - **Moved: Stephen; Seconded: Jan; APPROVED**

**ACTION ITEM #1:** Sub-committee to work with Chris and Mario and share a return to play recommendation with the board for next meeting

**ACTION ITEM #2:** Guiding principles document to be created and shared with board for use by sub-committee

**ACTION ITEM #3:** Chair will email all board members with potential dates, and schedule two meetings based on feedback. Ideally in mid-August and early September.

- **MEETING ADJOURNED at 9:05 pm**

***Next Meeting*** – date TBD based on feedback from board