

# **BILL BOLTON ARENA**

## **MINUTES FOR MEETING OF BOARD OF MANAGEMENT**

**Wed. Nov. 4th 2020 – 6:30 pm**

**Meeting #7 (Special) - conducted virtually**

**APPROVED**

Directors:

Craig Cameron (Chair), Richard Bornet (Treasurer); James Lam, Stephen Longstaff, Sharon Bider, Shelley Hopkins, Jan Hughes

Manager: Mario Carpino (Manager)

Other Attendees: Chris Quinn (Program Coordinator);

REGRETS: Peter Diaz, Ellen McNeil, Councillor Mike Layton, Caralyn Quan

Quorum: Chair / Meeting called to order 6:40 pm

### **1. Approval of Agenda/Conflicts – Nov. 4th, 2020 Agenda**

**MOTION:** To ACCEPT Nov. 4th 2020 – Meeting Agenda

- **APPROVED**

### **2. Approval of Minutes from Special Meeting (Oct. 1, 2020)**

**MOTION:** To ACCEPT Minutes for Special Meeting (Oct. 1, 2020)

- **APPROVED**

### **3. Manager Update**

\$17,000 ice rental revenue for September

Due to changes in capacity, modified rules for renters - instructional training only max of 9 skaters & 1 instructor

All rentals have been following the protocols established and included in their rental package, including screening questions, distancing protocols, entry/exit rules, etc.

Several members of the public have contacted the manager to give positive feedback about the protocols and level of diligence of staff in keeping patrons safe.

Given concerns about COVID-19, we have received more refund requests as those who had registered earlier opt-out

We are proposing to cancel all Fall 2020 programs and leagues – see later in the minutes for discussion of the proposal

Question: Any complaint's coming from the renters about protocols?

Answer: None thus far

#### **4. Financial Update**

The treasurer and manager have been in touch with the city on finances and that the arena will need funds to process refunds and pay staff moving forward.

The arena expects to receive \$220,000 from the city tomorrow to cover costs and allow refunds to be processed.

October & November refunds equaled \$183,000

Moving forward, the treasurer and staff recommend a 5% increase across the board for all programs. This takes into account inflation as well as additional costs for sanitization and changes to protocols to keep patrons safe.

**MOTION:** The board supports the proposed plan for to increase fees by 5% and that the treasurer should use this figure when submitting budget numbers

- **APPROVED**

**MOTION:** The board endorse the plan to offer those who have registered for cancelled programs or leagues and have not requested a refund to register for 2021 programs at the current 2020 rate.

- **APPROVED**

## **5. Discussion of Staff proposal to cancel all programming until spring 2021 at the earliest**

The manager outlined the case for cancelling all programs until spring 2021.

*(Document: November 2020 program update.pdf)*

Key points:

- We had made modifications to our programs according to initial guidelines set by the city and province. These have changed again and now limit capacity further. To run any programs we would need to adjust them again and re-register according to new rules, with no guarantee that the programs will run. There is a high likelihood of a full closure of arenas for a period of time, and the rules on reopening after that are uncertain
- While we have implemented protocols and procedures to ensure the safety of our clients and staff, hockey and arenas have been on the radar of Public Health as a high risk activity. This means it is likely to be among the first activities to face further restrictions whenever cases rise in the province/city
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- The recommendation is to cancel all programming until Spring 2021

### **MOTION:**

**The board endorses the proposal of the manager to cancel all current 2020-2021 programs and leagues**

- **APPROVED**

## **6. Other Business**

None

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## **7. Review of Action Items**

The Chair reviewed the action items as per the meeting minutes above.

## **8. Motion to Adjourn**

Motion to adjourn: **APPROVED**

- **MEETING ADJOURNED at 8:30 pm**

***Next Meeting*** – Tues. Dec. 8, 6:30 via Zoom